

## **EAST TEXAS WORKFORCE DEVELOPMENT AREA**

### **Workforce Solutions East Texas Board Executive Committee Meeting**

Thursday, December 8, 2011, 9:00 a.m.  
Workforce Solutions East Texas - Longview Center  
2430 South High, Suite A-1, Longview, Texas

#### **AGENDA**

1. Call to Order: Chairman Cain
2. Reading of Board Mission and Vision Statements: Chairman Cain
3. Consider Public Comments: Chairman Cain
4. Consider Declaration of Conflicts of Interests: Chairman Cain
5. Consider approval of the minutes of the Executive Committee meeting of November 10, 2011:  
Chairman Cain
6. Consider status and take appropriate action regarding Executive Committee pending issues:
  - a. Review of evaluations of previous meeting: Chairman Cain (Enclosure #1)
  - b. Status of Program Performance, as of October 31, 2011: Wendell Holcombe, Michael Cook, Harold Womble and Daniel Head (Enclosures #2, #3 and #4)
  - c. Status of Program expenditures as of October 31, 2011: Carolyn Underwood (Enclosure #5)
7. Consider and take appropriate action regarding preliminary report and recommendations from Workforce Operations Review Team: David Cleveland
8. Consider and take appropriate action regarding approval of a revised Memorandum Of Understanding (MOU) between ETCOG and the Workforce Solutions East Texas Board: David Cleveland
9. \*Consider establishing a budgeted amount to be reserved for payment of the Workforce Centers Contractor for performance incentives: Carolyn Underwood
10. Consider status of monitoring activities: Keith Huddleston (Enclosure #6)
11. Review items placed on the Consent Agenda for the Board meeting to determine whether any should be individually considered: Chairman Cain
12. Identification of items to be included on the next Executive Committee Agenda: Wendell Holcombe
13. Adjournment

\*Denotes an item on Agenda that will have fiscal implications

***Members with a Conflict of Interest on any agenda items must refrain from taking part  
In the discussion and abstain from voting.***