

EAST TEXAS WORKFORCE DEVELOPMENT AREA

**Workforce Solutions East Texas Board
Executive Committee Meeting**
Thursday, May 13, 2010, 9:00 a.m.
Workforce Solutions East Texas - Tyler Center
4100 Troup Highway, Tyler, Texas

AGENDA

1. Call to Order: Chairman Basham
2. Reading of Board Mission and Vision Statements: Chairman Basham
3. Consider Public Comments: Chairman Basham
4. Consider declaration of conflicts of interests: Chairman Basham
5. Consider approval of the minutes of the Executive Committee meeting of April 8, 2010: Wendell Holcombe (Enclosure #1)
6. Consider status and take appropriate action regarding Executive Committee pending issues:
 - a. Review of evaluations of previous meeting: Chairman Basham (Enclosure #2)
 - b. Status of Program Performance, as of March 31, 2010: Wendell Holcombe, Michael Cook, Tammy Mott and Randy Fowler (Enclosures #3, #4, #5, #6 & #7)
 - c. Status of Program expenditures as of March 31, 2010: Carolyn Underwood (Enclosure #8)
 - d. Status of the special audit of the Workforce Centers being conducted by Christine Nguyen, CPA: Wendell Holcombe
 - e. Status of additional funding requests and allocations: Wendell Holcombe and Carolyn Underwood (Enclosure #9)
7. Consider and take appropriate action regarding monitoring activities: Keith Huddleston (Enclosure #10)
8. Consider and take appropriate action regarding a request from A Circle of Ten, Inc. that the Board be a sponsor for the Funders' Forum in Winnsboro: Gary Allen (Enclosure #11)
9. Consider and take appropriate action to recommend ratification of staff review of Skills Development Fund applications: Gary Allen (Enclosure #12)
10. Consider and take appropriate action regarding letters of support for grant applications being submitted by Trinity Valley Community College and Tyler Junior College to the Texas Comptroller of Public Accounts for the "Jobs and Education for Texas" (JET) Nonprofit Grant Funding Program: Gary Allen (Enclosures #13 & #14)
11. Review items placed on the Consent Agenda for the Board meeting to determine whether any should be individually considered: Chairman Basham
12. Identification of items to be included on the next Executive Committee Agenda: Wendell Holcombe
13. Adjournment