

## **EAST TEXAS WORKFORCE DEVELOPMENT AREA**

### **Workforce Solutions East Texas Board Executive Committee Meeting**

Thursday, February 11, 2010, 9:00 a.m.  
Workforce Solutions East Texas Longview Center  
2430 South High, Suite A1, Longview, Texas

#### **AGENDA**

1. Call to Order: Chairman Basham
2. Reading of Board Mission and Vision Statements: Chairman Basham
3. Consider Public Comments Chairman Basham
4. Consider declaration of conflicts of interests: Chairman Basham
5. Consider approval of the minutes of the Executive Committee meeting of January 14, 2010: Wendell Holcombe (Enclosure #1)
6. Consider status and take appropriate action regarding Executive Committee pending issues:
  - a. Review of evaluations of previous meeting: Chairman Basham (Enclosure #2)
  - b. Status of annual evaluation of staff services: Chairman Basham
  - c. Status of Program Performance, as of December 31, 2009: Wendell Holcombe, Michael Cook, Tammy Mott and Sandra Taylor (Enclosures #3, #4 ,#5, #6 & #7)
  - d. Status of Program expenditures as of December 31, 2009: Carolyn Underwood (Enclosure #8)
  - e. Status of additional funding requests and allocations: Wendell Holcombe and Carolyn Underwood (Enclosure #9)
7. Consider and take appropriate action regarding monitoring activities: Keith Huddleston (Enclosure #10)
8. Consider and take appropriate action to follow-up on Budget and Finance Committee recommendation for a special audit of workforce operations: Wendell Holcombe
9. Consider and take appropriate action regarding letter received from Rescare regarding new Senior Vice President for Arbor Education and Training and suspension of matching employer contributions for employee 401 k plans: Wendell Holcombe (Enclosure #11)
10. Consider ratification of a Letter of Support for the grant application being submitted by Tyler Junior College Foundation to the Texas Comptroller of Public Accounts for the "Jobs and Education for Texas (JET) Nonprofit Grant Funding Program: Gary Allen (Enclosure #12)
11. Consider and take appropriate action to recommend approval of a memorandum of understanding with the Texas Department of Assistive and Rehabilitative Services: Gary Allen (Enclosure #13)
12. Consider Executive Directors Report: David Cleveland
13. Review items placed on the Consent Agenda for the Board meeting to determine whether any should be individually considered: Chairman Basham
14. Identification of items to be included on the next Executive Committee Agenda: Wendell Holcombe
15. Adjournment