

**Workforce Solutions East Texas Board**  
Thursday, April 8, 2010, 10:30 a.m.  
Workforce Solutions East Texas - Longview Center  
2430 South High Street, Suite A-1  
Longview, Texas

**AGENDA**

1. Call to Order: Chairman Basham
2. Invocations and Pledge of Allegiance: Chairman Basham
3. Reading of Board Mission and Vision Statements: Chairman Basham
4. Consider Declarations of Conflicts of Interest: Chairman Basham
5. Consider Public Comments: Chairman Basham
6. Consider approval of the minutes of the meeting of March 11, 2010: Chairman Basham (Enclosure #1)
7. Consider and take appropriate action regarding a report from the Executive Committee: Chairman Basham
  - a. Extension of Memorandum of Understanding with East Texas Council of Governments: Wendell Holcombe (Enclosure #2)
  - b. Status of additional funding requests and allocations: Wendell Holcombe and Carolyn Underwood
  - c. Performance Bonus and other contractual issues necessary to finalize Workforce Center Contract with Arbor Education and Training, LLC: Wendell Holcombe and Carolyn Underwood
  - d. Plans for TWC Annual Conference in Dallas on November 17 - 19, 2010: Beverly Hodges
  - e. Status of monitoring activities: Keith Huddleston
  - f. Memoranda of Understanding with Literacy Council of Tyler, Panola College, Trinity Valley Community College and Northeast Texas Community College: Gary Allen (Enclosures #3, #4, #5 & #6)
8. Consent Agenda
  - a. Consider and take appropriate action regarding the status of expenditures, as of February 28, 2010: Carolyn Underwood (Enclosure #7)
  - b. Consider status of Program Performance for Food Stamp Employment & Training Program, Child Care, Choices, Employment Services and Workforce Investment Act, as of February 28, 2010 and take appropriate action: Wendell Holcombe, Michael Cook, Randy Fowler and Tammy Mott (Enclosures #8, #9, #10, #11 & #12)
  - c. Consider and take appropriate action regarding status of services provided through the Workforce Centers: Randy Fowler (Enclosure #13)
  - d. Consider status of Monitoring Activities: Keith Huddleston (Enclosure #14)
  - e. Report on Board attendance: Chairman Basham (Enclosure #15)
9. Consider and take appropriate action to adopt criteria for renewal of the Child Care Services contract: Gary Allen (Enclosure #16)
10. Consider and take appropriate action to authorize staff to work with the Youth Committee to prepare a Request for Proposals (RFP) for a TANF funded subsidized summer employment for youth: Wendell Holcombe and Gary Allen (Enclosure #17)

11. Consider and take appropriate action regarding Labor Market Information “Snapshot”: Wendell Holcombe and Beverly Hodges
12. Consider and take appropriate action regarding a report from the Workforce Centers Committee:  
Chair Pete Lamothe
  - a. Reporting of Workforce Center operational costs and implications for budget process: Wendell Holcombe and Carolyn Underwood
  - b. A report on activities for evaluating facility needs and consider recommendations: Chair Lamothe and Wendell Holcombe
  - c. Review of upcoming process for deciding whether to renew the Workforce Centers Contract or conduct a procurement: Chair Lamothe and Gary Allen
  - d. A report on the Texas Back-to-Work program: Keith Huddleston
  - e. Legislative Developments: Wendell Holcombe
  - f. Potential job fair opportunities: Wendell Holcombe
  - g. An update on the possible submission of an application for National Emergency Grant (NEG) Services for workers affected by area mass layoffs: Gary Allen
13. Announcements
14. Adjournment

\*Denotes an item on Agenda that will have fiscal implications

***Members with a Conflict of Interest on any agenda items must refrain from taking part in the discussion and abstain from voting.***