

Workforce Solutions East Texas Board
Thursday, February 11, 2010, 10:30 a.m.
Longview Workforce Center, 2430 South High Street, Suite A1
Longview, Texas

AGENDA

1. Call to Order: Chairman Basham
2. Invocations and Pledge of Allegiance: Chairman Basham
3. Reading of Board Mission and Vision Statements: Chairman Basham
4. Consider Declarations of Conflicts of Interest: Chairman Basham
5. Consider Public Comments: Chairman Basham
6. Consider approval of the minutes of the meeting of January 14, 2010: Chairman Basham (Enclosure #1)
7. Consider status of Actionable Plan: Wendell Holcombe and Gary Allen (Enclosure #2)
8. Consider and take appropriate action regarding a report from the Executive Committee: Chairman Basham
 - a. Status of annual evaluation of staff services: Chairman Basham
 - b. Status of additional funding requests and allocations: Wendell Holcombe and Carolyn Underwood (Enclosure #3)
 - c. Follow-up on Budget and Finance Committee recommendation for a special audit of workforce operations: Wendell Holcombe
 - d. Status of monitoring activities
 - e. Ratification of a Letter of Support for Consider and take appropriate action to recommend approval of a memorandum of understanding with the Texas Department of Assistive and Rehabilitative Services: Gary Allen
 - f. Notification from Rescare regarding new Senior Vice President and suspension of employer contributions for employee 401k retirement accounts: Wendell Holcombe
 - g. Executive Director's Report: David Cleveland
9. Consent Agenda
 - a. Consider and take appropriate action regarding the status of expenditures, as of December 31,2009: Carolyn Underwood (Enclosure #4)
 - b. Consider status of Program Performance for Food Stamp Employment & Training Program, Child Care, Choices, Employment Services and Workforce Investment Act, as of December 31, 2009 and take appropriate action: Wendell Holcombe, Michael Cook, Sandra Taylor and Tammy Mott (Enclosures #5, #6, #7 #8 and #9)
 - c. Consider and take appropriate action regarding status of services provided through the Workforce Centers: Sandra Taylor (Enclosure #10)
 - d. Consider and take appropriate action to recommend approval of a memorandum of understanding with the Texas Department of Disability and Rehabilitative Services: Gary Allen (Enclosure #11)
 - e. Consider and take appropriate action regarding letter of support for the grant application being submitted by Tyler Junior College Foundation to the Texas Comptroller of Public Accounts for the "Jobs and Education for Texas (JET) Nonprofit Grant Funding Program. (Enclosure #12)
 - f. Consider status of Monitoring Activities: Keith Huddleston (Enclosure #13)

- g. Report on Board attendance: Chairman Basham (Enclosure #14)
- 10. Consider and take appropriate action regarding Labor Market Information “Snapshot”: Wendell Holcombe and Beverly Hodges
- 11. Consider and take appropriate action regarding a report from the Workforce Centers Committee: Chair Pete Lamothe
 - a. A report on activities for evaluating facility needs and consider recommendations : Chair Lamothe and Wendell Holcombe
 - b. A corrective action plan for Workforce Investment Act (WIA) Dislocated Worker training funds and enrollment: Wendell Holcombe (Enclosure #15)
 - c. A report on the Texas Back-to-Work program: Gary Allen
 - d. An update on the Mobile Unit: Wendell Holcombe and Sandra Taylor
 - e. Potential job fair opportunities: Wendell Holcombe
 - f. An update on the possible submission of an application for National Emergency Grant (NEG) Services for workers affected by area mass layoffs: Gary Allen
- 12. Announcements
- 13. Adjournment

*Denotes an item on Agenda that will have fiscal implications

Members with a Conflict of Interest on any agenda items must refrain from taking part in the discussion and abstain from voting.