

EAST TEXAS WORKFORCE DEVELOPMENT AREA

Workforce Solutions East Texas Board

Thursday, January 14, 2010, 10:30 a.m.

Workforce Solutions East Texas Tyler Center

4100 Troup Highway

Tyler, Texas

AGENDA

1. Call to Order: Chairman Basham
2. Invocation and Pledge of Allegiance: Chairman Basham
3. Reading of Board Mission and Vision Statements: Chairman Basham
4. Consider Declarations of Conflict of Interest: Chairman Basham
5. Consider public comments: Chairman Basham
6. Consider and take appropriate action to approve the minutes for the November 12, 2009 meeting: Chair Basham (Enclosure #1)
7. Consider and take appropriate action regarding Labor Market Information "Snapshot": Wendell Holcombe
8. Consider and take appropriate action on a report from Executive Committee: Chairman Basham
 - a. Evaluation of staff services: Chairman Basham
 - b. Review of financial and program performance reports: Wendell Holcombe
 - b. Approval of a memorandum of understanding with NDMJ Ltd.: Gary Allen
 - b. Status of additional Funding Requests: Carolyn Underwood (Enclosure #2)
 - c. Status of East Texas Workforce Development Foundation: Wendell Holcombe
 - d. Consider approval of Letters of Support for proposals submitted to the Texas Department of Transportation by East Texas Rural Transportation, Longview Transit, Smith County and NDMJ Ltd. Gary Allen (Enclosures #3, #4, #5 and #6)
 - e. Status of Monitoring Activities: Keith Huddleston
9. Consider and take appropriate action on a report from Workforce Centers Committee: Chairman Lamothe
 - a. Back to Work Program Plan: Gary Allen (Enclosure #7)
 - b. Status of the Workforce Center operational costs: Wendell Holcombe and Carolyn Underwood
 - c. Report on activities for evaluating facility needs: Chair Lamothe and Wendell Holcombe
 - d. Performance bonus structure for American Recovery and Reinvestment Act Employment Services: Wendell Holcombe and Carolyn Underwood (Enclosure #8)
 - e. Status of Application for Regional Cooperation Capacity Building Grant: Gary Allen
 - f. Authorization of submission of an application for National Emergency Grant (NEG) Services for workers affected by area mass layoffs: Gary Allen
10. Consider and take appropriate action regarding a report from the Budget and Finance Committee: Chairman Cain

- a. Consider and take action as appropriate regarding resolution by Arbor E&T, LLC staff and WSET Board staff of Arbor over expenditures on grants relating to the PY08/FY09 contract period: Carolyn Underwood (Enclosure # 9)

11. Consent Agenda

- a. Consider status of Monitoring Activities: Keith Huddleston (Enclosure #10)
- b. Consider and take appropriate action regarding status of program performance as of November 30, 2009: Wendell Holcombe, Michael Cook, Tammy Mott and Sandra Taylor (Enclosures #11, #12, #13, #14 & #15)
- c. Consider and take appropriate action regarding the status of expenditures, as of November 30, 2009: Wendell Holcombe (Enclosure #16)
- d. Consider and take appropriate action regarding status of services provided through the Workforce Centers: Sandra Taylor (Enclosure #17)
- e. Report on Board attendance: Chairman Basham (Enclosure #18)

12. Announcements

13. Adjournments

*Denotes an item on Agenda that will have fiscal implications.

Members with a Conflict of Interest on any agenda items must refrain from taking part in the discussion and abstain from voting.