

Workforce Solutions East Texas Board
Thursday, March 11, 2010, 10:30 a.m.
Workforce Solutions East Texas - Tyler Center
4100 Troup Highway
Tyler, Texas 75703

AGENDA

1. Call to Order: Chairman Basham
2. Invocations and Pledge of Allegiance: Chairman Basham
3. Reading of Board Mission and Vision Statements: Chairman Basham
4. Consider Declarations of Conflicts of Interest: Chairman Basham
5. Consider Public Comments: Chairman Basham
6. Consider approval of the minutes of the meeting of January 14, 2010: Chairman Basham (Enclosure #1)
7. Consider and take appropriate action regarding a report from the Executive Committee: Chairman Basham
 - a. Consider and take appropriate action regarding annual evaluation of staff services: Chairman Basham (Enclosure #2)
 - b. Status of additional funding requests and allocations: Wendell Holcombe and Carolyn Underwood (Enclosure #3)
 - c. Delegation of authority for Budget and Finance Committee to select auditor for a special audit of workforce operations: Wendell Holcombe
 - d. Status of monitoring activities: Keith Huddleston
 - e. Consider and take appropriate action to recommend approval of a memorandum of understanding with the Texas Department of Assistive and Rehabilitative Services: Gary Allen
 - f. Notification from Rescare regarding new Senior Vice President and suspension of employer contributions for employee 401k retirement accounts: Wendell Holcombe
8. Consider a request from ETCOG that the Workforce Solutions East Texas Board endorse a bi-regional collaborative effort to pursue grant funding for the establishment of Broadband Internet services for East Texas and Northeast Texas and authorize a letter of support by the Chairman: David Cleveland (Enclosure #4)
9. *Consider and take appropriate action regarding support of the Texas Association of Workforce Board's decision to hire an executive director: Chair Basham (Enclosure 5)
10. *Consider support of public education of services provided through the Workforce System in the Images Magazine: Wendell Holcombe (Enclosure #6)
11. Consent Agenda
 - a. Consider and take appropriate action regarding the status of expenditures, as of January 31, 2010: Carolyn Underwood (Enclosure #7)
 - b. Consider status of Program Performance for Food Stamp Employment & Training Program, Child Care, Choices, Employment Services and Workforce Investment Act, as of January 31, 2010 and take appropriate action: Wendell Holcombe, Michael Cook, Randy Fowler and Tammy Mott (Enclosures #8, #9, #10, #11 and #12)
 - c. Consider and take appropriate action regarding status of services provided through the Workforce Centers: Randy Fowler (Enclosure #13)

- d. Consider and take appropriate action to recommend approval of a memorandum of understanding with the Texas Department of Disability and Rehabilitative Services: Gary Allen (Enclosure #14)
 - e. Consider and take appropriate action regarding letter of support for the grant application being submitted by Tyler Junior College Foundation to the Texas Comptroller of Public Accounts for the "Jobs and Education for Texas" (JET) Nonprofit Grant Funding Program: Gary Allen (Enclosure #15)
 - f. Consider and take appropriate action regarding a partnership agreement with the Adult Basic Education Program of Kilgore College: Gary Allen (Enclosure #16)
 - g. Consider status of Monitoring Activities: Keith Huddleston (Enclosure #17)
 - h. Report on Board attendance: Chairman Basham (Enclosure #18)
12. Consider and take appropriate action regarding a report from the Finance and Audit Committee to review the qualifications of Christine Nguyen as auditor and subsequent recommendation that the ETCOG Executive Committee enter into an inter-local agreement with the Houston - Galveston Area Council of Governments for agreed upon procedures: Tony Cain (Enclosure #19)
 13. Consider and take appropriate action regarding Labor Market Information "Snapshot": Wendell Holcombe and Beverly Hodges (Enclosure #20)
 14. Consider and take appropriate action regarding a report from the Workforce Centers Committee: Chair Pete Lamothe
 - a. A report on activities for evaluating facility needs and consider recommendations : Chair Lamothe and Wendell Holcombe (Enclosure #21)
 - b. A corrective action plan for Workforce Investment Act (WIA) Dislocated Worker training funds and enrollment: Wendell Holcombe (Enclosure #22)
 - c. A report on the Texas Back-to-Work program: Gary Allen
 - d. An update on the Mobile Unit: Wendell Holcombe and Randy Fowler
 - e. Potential job fair opportunities: Wendell Holcombe
 - f. An update on the possible submission of an application for National Emergency Grant (NEG) Services for workers affected by area mass layoffs: Gary Allen
 - g. Consider appointment of an Apprenticeship Task Force: Gary Allen
 15. Consider and take appropriate action regarding a report from the Youth Committee: Chair Mary Berry
 - a. Consider and take appropriate action on basic policy decisions pertaining to the future procurement of Workforce Investment Act Youth Stand Alone contracts: Gary Allen (Enclosure #23)
 - b. Consider and take appropriate action on a review of the 2009 Summer Youth Program and plans for the 2010 Summer Youth Program: Chair Mary Berry, Wendell Holcombe and Gary Allen
 16. Announcements
 17. Adjournment

*Denotes an item on Agenda that will have fiscal implications

Members with a Conflict of Interest on any agenda items must refrain from taking part in the discussion and abstain from voting.