

EAST TEXAS WORKFORCE DEVELOPMENT AREA
Workforce Solutions East Texas Board
Executive Committee/Workforce Centers Committee Joint Meeting
Tuesday, November 3, 2009 at 9:30 am
East Texas Council of Governments
3800 Stone Rd, Kilgore, Texas

AGENDA

1. Call to Order: Chair Basham and Chair Lamothe
2. Consider Public Comments: Chair Basham and Chair Lamothe
3. Consider and take action as appropriate on approval of the minutes of the Workforce Centers Committee meeting on September 8, 2009: Chair Lamothe (Enclosure #1) **(For Workforce Centers Committee Consideration)**
4. Consider and take action as appropriate on approval of the minutes of the Executive Committee meeting on September 10, 2009: Chair Basham (Enclosure #2) **(For Executive Committee Consideration)**
5. Consider and take action as appropriate on approval of the minutes of the Executive Committee meeting on October 8, 2009: Chair Basham **(For Executive Committee Consideration)**
6. Consider and take action as appropriate regarding the Performance and Expenditures Reports: Wendell Holcombe, Carolyn Underwood and Sandra Taylor (Enclosure #3, #4, #5 & #6) **(For Joint Consideration by the Executive Committee and Workforce Centers Committee)**
7. Report on open record request: Wendell Holcombe (Enclosure #7) **(For Joint Consideration by the Executive Committee and Workforce Centers Committee)**
8. Consider and take action as appropriate regarding the WorkKeys initiative including a report on the impact of funding allocated for the previously presented WorkKeys Plan: Wendell Holcombe and Gary Allen (Enclosure # 8) **(For Workforce Centers Committee Consideration)**
9. Consider and take action as appropriate regarding an update on Workforce Center operational costs and pending recommendations to the Board by the Finance Committee: Wendell Holcombe, Carolyn Underwood (Enclosure # 9 & #10) **(For Joint Consideration by the Executive Committee and Workforce Centers Committee)**
10. Consider and take action as appropriate regarding contract renewal criteria for the workforce center's operation: Wendell Holcombe and Gary Allen **(For Consideration by the Workforce Centers Committee)**
11. Consider items from the Workforce Centers Committee to be incorporated in the Consent Agenda of the next full Board meeting: Chair Lamothe **(For Workforce Centers Committee Consideration)**
12. Identification of date for next Workforce Centers Committee and items to be included on the next agenda: Chair Lamothe **(For Consideration by the Workforce Centers Committee)**
13. Consider adjournment of the Workforce Centers Committee: Chair Lamothe

14. Consider and take action as appropriate regarding sponsorship for the 7th Annual Health and Safety Expo hosted by Kilgore College: Gary Allen **(For Consideration by the Executive Committee)**
15. Consider and take action as appropriate regarding approval of submission of a proposal to the Texas Workforce Commission for the Regional Cooperation Capacity Building for Targeted Industries Program: Gary Allen (Enclosure #11) **(For Consideration by the Executive Committee)**
16. Consider and take action as appropriate regarding approval of HB 1 Budget: Wendell Holcombe and Carolyn Underwood (Enclosure #12) **(For Consideration by the Executive Committee)**
17. Consent Agenda:
 - a. Review of evaluations of previous meetings: Chairman Basham. (Enclosure #13) **(For Consideration by the Executive Committee)**
 - b. Consider and take action as appropriate regarding approval of a letter of support for a proposals submitted by area colleges for the Jobs and Education for Texans (JET) Grant Program: Wendell Holcombe (Enclosure #14 & #15) **(For Consideration by the Executive Committee)**
 - c. Consider and take action as appropriate regarding approval of a Memorandum of Understanding with the Tri-County Community Action Agency: Gary Allen (Enclosure # 16) **(For Consideration by the Executive Committee)**
18. Consider items from the Executive Committee to be incorporated in the Consent Agenda of the next full Board meeting: Chair Basham **(For Executive Committee Consideration)**
19. Identification of items to be included on the next Executive Committee agenda: Chair Basham **(For Consideration by the Executive Committee)**
20. Adjournment

Members with a Conflict of Interest on any agenda items must refrain from taking part in the discussion and abstain from voting.