

## **EAST TEXAS WORKFORCE DEVELOPMENT AREA**

### **Workforce Solutions East Texas Board**

Thursday, March 12, 2009, 10:30 a.m.

Workforce Solutions East Texas Tyler Center

4100 Troup Highway

Tyler, Texas

### **AGENDA**

1. Call to Order: Chairman Basham
2. Invocation and Pledge of Allegiance: Chairman Basham
3. Reading of Board Mission and Vision Statements: Chairman Basham
4. Consider Declarations of Conflict of Interest: Chairman Basham
5. Consider public comments: Chairman Basham
6. Consider and take appropriate action to approve the minutes for the February 12, 2009 meeting: Chair Basham (Enclosure #1)
7. Consider and take appropriate action regarding Labor Market Information "Snapshot": Wendell Holcombe (Enclosure #2 & #3)
8. Consider and take appropriate action on a report from Executive Committee: Chairman Basham
  - a. Future Funding Prospects
  - b. Evaluation of staff services
  - c. Retreat Feedback
  - d. East Texas Ready to Work Program
  - e. Memoranda of Understanding
  - f. Skills Development Fund Reviews
9. \*Consider and take appropriate action to recommend Board action to obligate incentive funds awarded for WIA performance and Services to the Community: Wendell Holcombe (Enclosure #4)
10. Consider and take appropriate action to establish a requirement that occupational skills training providers identify admission standards for workforce center staff to make referrals: Wendell Holcombe and Gary Allen ( Enclosure #5)
11. Consider and take appropriate action regarding a report on the National Association of Workforce Board's Policy Forum: Chair Basham, Vice Chair Tony Cain, Mary Berry, Zeke Linton, Wendell Holcombe and Gary Allen
12. Consider a report on utilization of Mobile Unit: Wendell Holcombe and Sandra Taylor
13. Consider and take appropriate action regarding status of TWC requirements to update the Board's strategic plan: Gary Allen

14. Consider and take appropriate action regarding report on status of Actionable Plan implementation: Wendell Holcombe and Gary Allen (Enclosure #6)
15. Consider and take appropriate action regarding possible amendments to the Actionable Plan: Gary Allen (Enclosure #7)
16. Consent Agenda
  - a. Consider and take appropriate action to renew Memoranda of Understanding with Smith County Champions for Children, Anderson County Champions for Children and Kilgore College for Child Care Resource Rooms: Peggy Collier (Enclosure #8)
  - b. Consider and take appropriate action to approve Memoranda of Understanding with the Adult Basic Education Programs of Trinity Valley Community College, Kilgore College, Literacy Council of Tyler and Northeast Texas Community College: Gary Allen (Enclosures #9, #10, #11 & #12)
  - c. Consider and take appropriate action regarding ratification of staff review Skills Development Fund Applications submitted by Kilgore College and the Texas Engineering Extension Service: Gary Allen (Enclosures #13)
  - d. Consider and take appropriate action to approve a Memorandum of Understanding with SER - Jobs for Progress National, Inc.: Wendell Holcombe (Enclosure #14)
  - e. Consider and take appropriate action regarding the status of expenditures, as of December 31, 2008: Wendell Holcombe (Enclosure #15)
  - f. Consider status of Program Performance for Food Stamp Employment & Training Program, Child Care, Choices, Employment Services and Workforce Investment Act, as of October 31, 2008 and take appropriate action: Wendell Holcombe, Sandra Taylor, and Crisanta Garza (Enclosures #16, #17, #18, #19 & #20)
  - g. Consider and take appropriate action regarding status of services provided through the Workforce Centers: Sandra Taylor (Enclosure #21)
  - h. Report on Board attendance: Chairman Basham (Enclosure #22)
17. Announcements
18. Adjournment

\*Denotes an item on Agenda that will have fiscal implications.

***Members with a Conflict of Interest on any agenda items must refrain from taking part in the discussion and abstain from voting.***