

## Public Notice

In its role as administrative staff for the Workforce Solutions East Texas Board (WSETB), the East Texas Council of Governments (ETCOG) is, through a Request for Qualifications, soliciting proposals for keynote address/presentations for a conference/training event for child care provider staff scheduled for Saturday, July 17, 2010 in Tyler, TX. The Board reserves the right to select proposers meeting the minimum point threshold for this Request for Qualifications for a possible Provider Day scheduled prior to the end of June 2011. Topics to be addressed at this conference/training event may include, but are not limited to the following: Movement and Music; Brain Development; Stress Management; Infant/Toddler Development; Improving Communication with Parents; Creative Play Time Ideas; What to Do With "After-Schoolers"; Red Bear Program; Biting - What Can You Do?; Inclusive Care in the Child Care Center or Home; Good Nutrition for Children to Combat Childhood Obesity; Self-Esteem and Self-Confidence - - Your Job is One of the Most Important!; Time Management in a Child Care Environment - How to Make Everyday Count as a Great Day for your Children and Yourself!; Motivational Presentations; Make and Take Project Work; etc.

The WSETB is responsible for the oversight of state and federally funded training, employment, and childcare services in the fourteen-county East Texas Workforce Development Area (WDA). It is a volunteer body appointed by local elected officials and comprised of representatives of business, labor, education, and community organizations. The counties which comprise the East Texas WDA are Anderson, Camp, Cherokee, Gregg, Harrison, Henderson, Marion, Panola, Rains, Rusk, Smith, Upshur, Van Zandt, and Wood.

Submissions should address the requirements of this Request for Qualifications. Pamphlets or other literature may be included. Fax and E-mail submissions are acceptable. In order to be considered, the information must be received in the ETCOG offices no later than 5:00 p.m. CDT on Wednesday, June 30, 2010.

Persons or organizations wanting to receive a Request for Qualifications (RFQ) should request by letter, email or by fax. Requests should be addressed to Gary Allen, Section Chief – Planning/Board Support, Workforce Development Programs, East Texas Council of Governments, 3800 Stone Road, Kilgore, Texas 75662 or email to [gary.allen@etcog.org](mailto:gary.allen@etcog.org) or fax at 903-983-1440, Attention: Gary Allen.

Questions concerning the RFQ process should be addressed by email or fax to Gary Allen, Section Chief, Planning and Board Support at [gary.allen@etcog.org](mailto:gary.allen@etcog.org) or fax at 903-983-1440.

Historically Underutilized Businesses (HUBS) are encouraged to submit proposals. ***All programs and employers under the auspices of the Workforce Solutions East Texas Board are in compliance with EEO. Auxiliary aids and services are available, upon request, to individuals with disabilities.***